



North South University

Picture Change for Degree Analysis

Degree Analysis Picture Update Instructions:

In case of submitting hard copy

- i) Write your ID and full name behind the picture and submit to the Registrar's Office
- ii) Picture must be of passport size (official)
- iii) Picture will be updated within 3 days
- iv) Check your picture in your degree analysis portal, not RDS

In case of submitting soft copy

- i) Send an email attaching your photo with the subject 'Picture Change for Degree Analysis'
- ii) Write your ID and full name in the body of the email and send the email to registrarsoffice@northsouth.edu
- iii) Picture must be of passport size (official)
- iv) Picture will be updated within 3 days
- v) Check your picture in your degree analysis portal, not RDS